

Annex 1: Data Processing Addendum for Koalect

1 Scope of Application

This Data Processing Addendum for Koalect (hereinafter also referred to as "**Koalect Addendum**") concerning the processing of personal data done by **Koalect NV**, Picardstraat 7 Bus 100, 1000 Brussels, Belgium ("**Koalect**", "**Data Processor**" or "**Processor**") on behalf of the customer ("**Data Controller**" or "**Client**", together "**Parties**"), according to Art. 28 GDPR. This Koalect Addendum applies with respect to the processing of personal data processed within the scope of Koalect's services described in section 2.

By signing the individual contract, the client expressly acknowledges this Koalect Addendum.

In the event of a conflict between this Koalect Addendum and the provisions of any other agreement between the Parties existing at the time when this Koalect Addendum is agreed upon or entered into thereafter, this Koalect Addendum shall prevail, except where explicitly agreed otherwise in text form.

2 Nature & Purpose of processing

Koalect provides digital engagement and fundraising services, including the provision and operation of a platform for crowd-funding and donations management ("**Koalect Services**").

The nature and purpose of the processing within Koalect Services includes:

- Collection, storage, and structuring of data to provide and manage user accounts and activities within Koalect Services;
- Execution of financial transactions and processing of contributions via payment service providers;
- Provision of analytics, reporting, and export functionalities;
- Facilitation of communication between users;
- Fulfilment of regulatory and fiscal compliance obligations, including tax reporting and anti-fraud measures; and
- Implementation of technical measures for security, monitoring, and fraud prevention.

3 Categories of data subjects

Processor's processing activities concern:

- Supporters (donors, members, sponsors, patrons, guardians, fundraising participants)
- Any user engaging with Koalect Services

4 Categories of personal data processed

Categories of personal data processed within Kolect Services are:

- Identification and contact information such as name, address, email, phone, birthday
- Communication preferences, communication data
- Payment-related data such as bank account details, donation transactions, duration and direct debit orders or SEPA mandates, credit card data
- Connection details, such as IP address and log files
- Authentication and access data, such as account credentials and permissions

5 Data transfers & Sub-processors

The following subcontracting relationships currently exist in connection with the processing done within Kolect Services:

Company	Adress	Services	Used for	Location of processing
Amazon Web Services (AWS)	38 AVENUE JOHN F. KENNEDY, L-1855 LUXEMBOURG, R.C.S., Luxembourg	Hosting and storage services provider	Personal data in communications transmitted via or uploaded to the services	EU
Atlassian JIRA	Level 6, 341 George Street, Sydney, NSW 2000, Australia	Project management and ticketing services provider	Personal data contained in error logs or problem descriptions	EU
Digital Ocean Inc.	USA105 Edgeview Drive, Suite 425 Broomfield, CO, 80021, USA	Hosting and storage services provider	Personal data in communications transmitted via or uploaded to the services	EU
Functional Software, Inc. (Sentry)	45 Fremont Street, 8th Floor, San Francisco, CA 94105, USA	Error reporting logs provider	Personal data contained in error logs or crash reports	US
Google	USA Velasco, Clanwilliam Place, Dublin 2, Ireland	Data storage and query services provider	Personal data in photos and communications transmitted via the platform or uploaded to the services	EU
Skyvia	2230/4 Na Žertvách St., Prague, Czech Republic	Data pipeline services provider	Personal data in communications transmitted via or uploaded to the services	EU
SolarWinds Papertrail	7171 Southwest Parkway, Bldg 400, Austin, TX 78735, USA	Technical log aggregation provider	Personal data contained in error logs	US
Twilio Sendgrid	Sir John Rogerson's Quay, Dublin 2, D02 R296, Ireland	Email services provider	Personal data contained in email communications	US
Mixpanel	Ferry Plaza Bay 2, San Francisco, CA 94105, USA	Website analytics tools provider	Personal data for user identification	US

Logit.io	Mynshull House, 78 Churchgate, Stockport, Cheshire, England	Technical log aggregation provider	Personal data contained in error logs	EU
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Koalect may need to rely on affiliates to provide the services to our customers. The affiliated companies involved in the processing of personal data depend on the location of our customers and users and the type of services provided.

Associated Company	Address	Services
RaiseNow AG	Hardturmstrasse 101 8005 Zürich Switzerland	Provides technical functions related to the Koalect Services services and support for users and affiliates in German-speaking countries and the EU
RaiseNow GmbH	Frankfurter Allee 56 10247 Berlin Germany	Provides support for users and associated companies in German-speaking countries and the EU
Altruja GmbH	Augustenstr. 62 80333 München Germany	Provides support for users and associated companies in German-speaking countries and the EU
gettup GmbH & Co. KG	Schauenburgerstraße 116, 24118 Kiel Germany	Provides support for users and associated companies in German-speaking countries and the EU

6 Contact

Koalect NV

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